**Hospital Assignment Checklist**

**If assigned to a patient**

□ Receive Patient Assignment – Room \_\_\_\_\_\_\_

□ Receive report from Nurse assigned to patient

□ Verify patient agrees to have a student assigned

□ Log on to EPIC or EHR system

* Print or write out Medication List including time of administration
* Review Labs – write down abnormal using Lab Values Document
* Look up POC labs

□ Obtain Vital Signs/pain assessment (Prior to 8:00am, 12:00 am) Document in EPIC or EHR

* + FSBS \_\_\_\_\_\_\_\_\_

□ Look up medications – Turn in med assignment sheet at end of day to instructor

□ Complete Medication Pass - Times: \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

□ Perform/Document Assessment (before 11:00 am) in EPIC or EHR. If documenting in Sim Chart – complete assessment by end of clinical day.

□ Assist patient with bath/shower/linen change as needed

□ Assist assigned nurse with any additional tasks

□ Homework – complete medication template for each medication your patient is on – do not included respiratory meds. Complete abnormal lab values sheet. Complete SBAR report sheet – give report on your assigned patient as if giving report to another nurse who knows nothing about the patient.

Clinical instructor may assign additional or modified homework assignment – Homework due by Monday following clinical rotation.

**If assigned to ER**

□ Look up any medications you don’t know prior to giving – Turn in Med Assignment sheet to instructor at the end of your day

□ Homework - Complete a “System Disorder Template” on a patient admitted through ER – Do not use patient name

**If Assigned to OR/Pre-Op/PACU**

□ Homework – complete a “Therapeutic Procedure Template” for one of the surgical procedures you witness during your rotation

***NOTE: Homework assignments should not be worked on in patient care areas – if you do not have anything else to do, find something!!***